

FUNDRAISING PROPOSAL APPLICATION (INCLUDING APPROVAL TO USE KOALA KIDS BRANDING)

If you would like to conduct a fundraising event to benefit Koala Kids Foundation, please complete this form and return to the Foundation at a reasonable period prior to your planned event or promotion.

Event Coordinator Details

Coordinator name

Name of group or company planning the event

Address

Suburb

State

Postcode

Home Phone

Work Phone

Mobile

Email

Website

Have you previously raised funds for Koala Kids Yes No

If yes, please provide details

Event/Activity Information

Please attach/email a separate sheet if space is insufficient

Type of fundraising activity

Name of event/activity

Brief description of the fundraising activity or event (aim, estimated number of attendees, date of event, timeline, how funds will be raised, estimated fundraising benefit to Koala kids Foundation etc.)

Venue of fundraiser/event

Address of venue

Start date of event

End date of event

Start time of event

Finish time of event

Motivation for fundraising for Koala Kids



Please provide an activity budget with projected income and expenses:

Income		Expenses	
Donations	\$	Venue and equipment hire	\$
Sponsorship	\$	Food and beverage	\$
Ticket sales	\$	Marketing, printing, distribution	\$
Raffle	\$	Raffle items, prizes	\$
Auction	\$	Insurance/permits	\$
Other sales	\$	Other expenses	\$
TOTAL income	\$	TOTAL expenses	\$

- Will you be advertising/promoting this event? Yes No
- Will you be seeking sponsorship for this event? Yes No
- Will all the net proceeds be directed to Koala Kids? Yes No
- Will another organisation benefit from this fundraiser? Yes No
- Do you agree to submit funds raised to Koala Kids with 30 days of the event? Yes No
- Do you plan to make this an annual event? Yes No

If you answered yes to any of the above questions, please note that:

- all advertising material, including media releases, featuring Koala Kids and/or Koala Kids name or logo must be approved by Koala Kids prior to circulation
- sponsorship proposals must be discussed with a Koala Kids representative before approaching sponsors
- name and contact details of other organisations that will benefit from the fundraiser and how the funds will be shared need to be disclosed to Koala Kids prior to the event

Please acknowledge that you have read and understood the fundraising guidelines and agree to comply with the terms and conditions contained therein.

A Koala Kids representative will contact you shortly to discuss your fundraising proposal.

Name _____ Date _____

Please fill in electronically and click submit to send via email or print form and mail to Koala Kids Foundation